

Reaccredited 'A+ 'Grade by NAAC(CGPA:3.68/4.00)
College with Potential for Excellence by UGC
DST-FIST Supported & STAR College Scheme by DBT

Faculty of Management

Bachelor of Business Administration (B.B.A)
B.B.A IV Year Honours
Subject-Business Policies and Strategic Management
Paper-Core I

Course Outcomes

CO. No.	Course Outcomes	Cognitive Level
CO 1	Learn about the dimensions of business policies and its impact	A
CO 2	Analyze the components of scanning and appraising business environment.	A,S
CO 3	Recall the various methods of organizational appraisal and formulate strategies.	U
CO 4	Understand and recall the ethical concerns and values in business operations	K

Credit and Marking Scheme

	Credits	Ma	rks	Total Marks
	Credits	Internal	External	Total Marks
Theory	6	40	60	100

	Marks		
	Internal External		
Theory	3 Internal Exams of 20 Marks	1 External Exams	
	(During the Semester)	(At the End of Semester)	
	(Best 2 will be taken)		





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Content of the Course

Theory

No. of Lectures (in hours per week): 3 Hrs. per week

Total No. of Lectures: 60 Hrs. Maximum Marks: 60

Units	Topics	No. of Lectures
I	Introduction to business policy& strategic management; concept, evolution of business policy as a discipline, the nature of business policy, objective of business policy, an overview of strategic management, nature of strategic decision making,-approaches to strategic management, strategist and their role in strategic management.	10
II	Mission and purpose of business-Definition. Objectives and goals Environmental appraisal: concepts of environment, components of environmental scanning, appraising the environment	10
III	Organizational appraisal, dynamics of internal environment, organizational capability factors, consideration in organization appraisal methods and techniques used, structuring organizational appraisal.	10
IV	Strategic choice and process, corporate portfolio analysis, industry corporate and SWOT analysis, subjective factors in strategic choice, contingencies strategies, interrelationship between formulation and implementation.	10
V	Behavioral implementation, leadership implementation, corporate culture, corporate politics and use of power, personal values and business ethics, social responsibility and strategic management.	10

RECOMMENDED BOOKS:

- 1. Strategic Management- Pearce and Robinson
- 2. Strategic Management –Azhar Kazmi
- 3. Strategic Management- Sontaki

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Faculty of Management

Bachelor of Business Administration (B.B.A)
B.B.A IV Year Honours
Subject- Business Law
Paper- Core II

Course Outcomes

CO. No.	Course Outcomes	Cognitive Level
CO 1	To provide the brief idea about the frame work of Indian Business Laws.	A
CO 2	To orient students, about the legal aspects of business.	A,S
CO 3	To familiarize the students with case law studies related to Business Laws.	U

Credit and Marking Scheme

	Cradita	Ma	rks	Total Marks
Credits		Internal	External	Total Marks
Theory	6	40	60	100

	Marks			
	Internal External			
Theory	3 Internal Exams of 20 Marks	1 External Exams		
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Content of the Course

Theory

No. of Lectures (in hours per week): 3 Hrs. per week

Total No. of Lectures: 60 Hrs. Maximum Marks: 60

Units	Topics	No. of
		Lectures
I	Contract Act: Essentials of valid contract, capacity to contract (Contracts Minor), free	
	consent, unlawful and void agreements, Discharge of contract, Remedies of breach of contract.	
II	Bailment and Pledge, Indemnity and Guarantee Agency, Law of Consumer Protection,	10
	Consumer and Consumer Dispute, Consumer Protection Councils, Consumer Disputes	
	Redressal Agency.	
III	Law of sales of goods: Conditions and Warranties, Transfer of property and title,	10
	Performances of contract, Rights of an unpaid seller and Suits for breach of contract,	
	Negotiable Instrument Act 1881 – Nature and types, FEMA	
IV	Company: Incorporation of company, Prospectus, Memorandum and Article of	10
	Associations, share capital and shareholders, Meetings and Resolution, Companies	
	Act 2013.	
V	Introduction to Intellectual Property Rights (IPR), Concept and case laws, Registration of	
	Trade Mark, Copy rights, Patent and Design, Cyber law - Concepts, utility, and it's	
	application, Cybercrimes, Case study.	

Reference

- 1. Business Laws, Himalaya Bombay Bulchandani K.R.
- 2. Business Laws, National Publication, New Delhi Maheshwari R.P.
- 3. Esentials of Company Law, Himalaya Bombay Reddy P.N.
- 4. Company Laws & Secretarial Practices, Sahitya Bhawan Publication- Sharma N.K.
- 5. Company Laws & Secretarial Practices, Himalaya Bombay B.K. Acharya
- 6. Indian Laws of E-Business, New Delhi- Rajesh Talwar

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Faculty of Management

 $Bachelor\ of\ Business\ Administration\ (B.B.A)$

B.B.A IV Year Honours

Subject- Research methodology Paper- DSE III (All Group)

Course Outcomes

CO. No.	Course Outcomes	Cognitive Level
CO 1	Understand the quantitative research and develop research framework for a defined goal under a given business scenario.	A
CO 2	Identify the various components of research and to provide a cross discipline perspective on research methodology	A,S
CO 3	Familiarize different statistical models used for different set of research.	U
CO 4	Use independently the research software's like SPSS and understand their functions in quantitative research and interpret for business decisions	K

Credit and Marking Scheme

	Credits	Ma	rks	Total Marks
	Credits	Internal	External	Total Marks
Theory	6	40	60	100

Evaluation Scheme

	Marks		
	Internal	External	
Theory	3 Internal Exams of 20 Marks	1 External Exams	
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Content of the Course

Theory

No. of Lectures (in hours per week): 3 Hrs. per week

Total No. of Lectures: 60 Hrs. Maximum Marks: 60

Units	Topics	No. of Lectures
I	Meaning of research, Objectives of Research, Significance of Research, Research and Scientific method, Objectivity, Importance of knowing how research is done, Types and Methods of research, research process, Criteria of good research, Limitations of research, Ethics in research.	10
II	Research problem- Meaning and Objective, Selecting the problem, Necessity of defining the problem, Techniques involved in defining a problem, Meaning of Research design, Need for Research Design, Basic features of a good design, importance concepts relating to research design, Different Research Designs – Exploratory research Design & Conclusive Research Design: Descriptive Research & Causal Research, Basic Principles of Experimental Designs. Framing Hypothesis and steps in testing hypothesis	
III	Sampling Design-Introduction, Sampling techniques or methods, Probability sampling techniques: Simple Random Sampling, Systematic Sampling, Stratified Sampling, Cluster Sampling, Non-Probability Sampling: Convenient Sampling, Judgment Sampling, Quota Sampling, Snowball Sampling, Sampling Design & Sampling technique, Sample size, sampling & Non-Sampling Errors.	10
IV	Measurement Scales & Data Collection Methods- Concept of data through Questionnaire, Collection of Data through Schedule, Difference between Questionnaires and Schedules, Guidelines for Constructing Questionnaire/Schedule, Some other methods of primary data collection. Collection of Secondary data, Qualitative data, Selection of appropriate method of data collection. Editing and Coding of Data	10
V	Report Writing and Evaluation-Introduction, Types of Reports, Planning Report Writing, Research Report Format, Principles of Writing, APA Style of Using References, Documentation: Footnotes and Bibliography, Writing the Report, Typing the Report, briefing, Evaluation of a Research Report.	

Reference

- Arora P. N & S. Arora (2009). Statistics for Management, New Delhi. Sultan ChandSons Company Limited.
- Albright, Winston, Zappe (2007). Data Analysis and Decision Making (International Student ed.). New Delhi. Thomson Publication Press





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Faculty of Management

Bachelor of Business Administration (B.B.A) B.B.A. IV Year Honours Subject-Management Information System Paper- DSE IV (All Group)

Course Outcomes

CO. No.	Course Outcomes	Cognitive Level
CO 1	Understand the information needs of an organization and a business function	A
CO 2	Evaluate effectiveness of decision-making process and identify its tools E 4	A,S
CO 3	Understand DSS techniques for making effective decisions A 2	U
CO 4	Design parameters for MIS application, for data analysis uses	K

Credit and Marking Scheme

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	Credits	Internal	External	Total Marks
Theory	6	40	60	100

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Theory	3 Internal Exams of 20 Marks	1 External Exams		
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Content of the Course

Theory

No. of Lectures (in hours per week): 3 Hrs. per week

Total No. of Lectures: 60 Hrs. Maximum Marks: 60

Units	Topics	No. of
		Lectures
I	Management Information System; Basic Concepts - Organization Structure - Business	10
	Functions – Role of MIS – MIS in Business - MIS Developing Process Models - Simon's	
	Model in Information System – Major Trends in Information Technology.	
II	Managerial Decision Making; Decision Making Process - Relationship between	10
	Decision-Making and MIS -Group Decision Making - Integrating Managerial Levels and	
	Functional areas by MIS-Components of MIS. System and Design; Systems	
	Development Initiate	
III	Different Methodologies - System Life Cycle Design - Prototype Approach - System	10
	Implementation.	
IV	Decision Support System; Definitions of DSS - Architecture of DSS - Scope of DSS -	10
	Characteristic and Capabilities of DSS - Components of DSS - Modules in DSS-	
	Classification of DSS – Steps in Designing a DSS.	
V	Database Management System; Sources of Data - Architecture of Database Management	10
	System - Data Models – Implementation - DGMS.	

Reference

- Javadekar, Management Information System, Tata McGraw Hill, 2008, 7th Edition, New Delhi.
- Arora, Management Information System, Excel Books, 2010, 4th Edition, New Delhi.
- C.S.V. Murthy, Management Information System, Himalaya Publishing House, 2011, 11 Edition, Mumbai.
- G. V. Satya Sekhar, Management Information

Contractions

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DST-FIST Supported & STAR College Scheme by DBT

Faculty of Management

Bachelor of Business Administration (B.B.A)
B.B.A. IV Year Honours
Group A- Human Resource
Subject- Organizational Development
Paper-DSE I

Course Outcomes

CO. No.	Course Outcomes	Cognitive Level
CO 1	Learn about the conceptual framework of Orgaizational Development	A
CO 2	Learn about the process and methods of Organization Development	A,S
CO 3	Understand and utilize the various interventions of Organizational Development	U
CO 4	Assess about the various team intervention technique of OD	K
CO 5	Recall and utilize the various structural interventions of Organizational development.	U, A

Credit and Marking Scheme

	Credits	Ma	rks	Total Marks
	Credits	Internal	External	Total Marks
Theory	6	40	60	100

	Marks		
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Theory	3 Internal Exams of 20 Marks	1 External Exams	
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Content of the Course

Theory

No. of Lectures (in hours per week): 3 Hrs. per week

Total No. of Lectures: 60 Hrs. Maximum Marks: 60

Units	Topics	No. of
		Lectures
I	Introduction, Definition and History of Organizational Development Nature of	10
	Organizational Development Problem and contingencies, Assumptions of	
	Organizational Development Goal setting for Organizational Development.	
	Organizational Level cycle	
II	Action research and Organizational Development, Action research as an approach.	10
	Organizational Diagnosis tools and technique Organizational Development	
	process	
III	Organizational Development intervention, Definition, nature of Organizational	10
	Development intervention, Classification of Organizational development intervention,	
	Organizational Development in an NGO.	
IV	Team intervention, team building intervention, RAT (Role Analysis Technique),	10
	Continuous development- introduction, definition, evaluation and key concepts	
V	Structural Intervention and Organizational Development suggestion criteria for	10
	congruency/ in congruency within Organizational Development, Training Philosophies,	
	MBO and appraisal, Physical setting and Organizational Development, Organizational as	
	a learning environment.	

RECOMMENDED BOOKS:

- 1. Organizational Development-French & Bell.
- 2. Organizational Development Sandhya Mehta
- 3. Organizational Development- Donald L Anderson
- 4. Organizational Development- Thomas G Cummings

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Faculty of Management

Bachelor of Business Administration (B.B.A)
B.B.A. IV Year Honours
Group A- Human Resource
Subject- Management of Change
Paper-DSE II

Course Outcomes

CO. No.	Course Outcomes	Cognitive Level
CO 1	Learn about the conceptual framework of change, its scope, process and barriers.	A
CO 2	Understand the concept of Organizational Diagnosis, its methods and features.	A,S
CO 3	Learn and recall about the various interventions of change in an organization.	U
CO 4	Analyze the various models of organizational change.	K
CO 5	Learn and understand the role of change agent in organizational change.	U, A

Credit and Marking Scheme

Credits		Marks		Total Marks	
	Credits	Internal	External	Total Marks	
Theory	6	40	60	100	

	Marks			
	Internal External			
Theory	3 Internal Exams of 20 Marks	1 External Exams		
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Content of the Course

Theory

No. of Lectures (in hours per week): 3 Hrs. per week

Total No. of Lectures: 60 Hrs. Maximum Marks: 60

Units	Topics	No. of Lectures
I	The process of organizational change, culture and change, managing resistance to change, effective implementation of change.	10
II	Organizational Diagnosis: Issues and Concepts- an Overview, diagnostic methodology: salient feature, Diagnostic methods: Quantitative and Qualitative	10
III	Intervention in organizational change, evaluation of organizational change programs	10
IV	Models of Organizational change some models of organizational change; why change may fail- cases, organizational change process consultation, work redesign model	10
V	Consulting: Approaches and skills- management as agent of change, internal change agent, external change, agent styles.	10

Reference

- 1. Organizational Change- Robbins.
- 2. Organizational Change- W Warner Burke
- 3. Organizational Change- Barbara Senior

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Faculty of Management

Bachelor of Business Administration (B.B.A)
B.B.A. IV Year Honours
Group B- Marketing
Subject- Product & Brand Management
Paper- DSE I

Course Outcomes

CO. No.	Course Outcomes	Cognitive Level
CO 1	Develop understanding of product planning process	A
CO 2	Familiarize with the fundamental concepts in Brand Management	A,S
CO 3	Understand situations and challenges frequently encountered by brand managers	U
CO 4	Acquire knowledge pertaining to building and managing national and global brand.	K
CO 5	Understand the importance of building brand loyalty and its impact on the company.	U, A

Credit and Marking Scheme

	Credits	Ma	rks	Total Marks
	Credits	Internal	External	Total Marks
Theory	6	40	60	100

	Marks			
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Theory	3 Internal Exams of 20 Marks	1 External Exams		
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Content of the Course

Theory

No. of Lectures (in hours per week): 3 Hrs. per week

Total No. of Lectures: 60 Hrs. Maximum Marks: 60

Units	Topics	No. of
		Lectures
	Product Planning and Development: Concept of product and product planning, Stages in new product development, Product Life Cycle. Product Portfolio (Concepts and Benefits)	
	Fundamentals of Brand Management: Meaning, Definition and Importance of Brands to the organization, Role of Brands in consumer Life, Types of brands, Branding strategy, Brand Revival strategies: Brand Extension, Brand Rejuvenation, Brand Acquisition	
	Introduction to Brand equity: Concept of Brand Equity, Basics Principles of Branding & Brand Equity, Factors contributing to Brand Equity, Brand equity measurement system Brand Recall, Co- branding, Brand Awareness and Brand Recognition	
IV	Brand Loyalty: How to build Loyal Customer brand, types of Brand Loyal customers, Brand Loyalty Pyramid, Impact of Brand Ambassadors and Celebrity Endorsers in consumer buying behaviour, Building Regional, National and Global Brands	
V	Case studies based on product development & branding strategies	10

Reference Books:

- Brand Management, Shweta Johri, Published by Ashok Galgotia Publishing company
- Global Branding, Perspective & challenges, Edited by Amit Kumar Singh, Published by the Icfai University Press
- Marketing Management-Global Perspective -Indian Context, 4th Edition-2010V.S. Ramaswamy & S. Namakumari, , Macmillan Publishers India LMT, New Delhi
- Strategic Brand Management, Kevin Keller, Second Edition, Pearson Education
- Introduction to Marketing, Theory & Practice, Second Edition, Adrian Palmer, Oxford University Press
- Marketing Management, Rajan Saxena, Tata Mc Graw Hill (Brand Equity)

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Faculty of Management

Bachelor of Business Administration (B.B.A)
B.B.A. IV Year Honours
Group B - Marketing
Subject-Integrated Marketing Communication
Paper-DSE II

Course Outcomes

CO. No.	Course Outcomes	Cognitive Level
CO 1	Explain the concept and significance of integrated marketing communications (IMC) in creating consistent brand messages	A
CO 2	Develop integrated communication plans that leverage various channels such as advertising, public relations, and digital media	A,S
CO 3	Design creative and compelling marketing messages for target audiences	U
CO 4	Evaluate the effectiveness of IMC campaigns and strategies through data analysis and measurement metrics	K

Credit and Marking Scheme

	Credits	Ma	rks	Total Marks	
	Credits	Internal External		Total Marks	
Theory	6	40	60	100	

Evaluation Scheme

	Marks			
	Internal External			
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Content of the Course

Theory

No. of Lectures (in hours per week): 3 Hrs. per week

Total No. of Lectures: 60 Hrs. Maximum Marks: 60

Units	Topics	No. of
		Lectures
I	Introduction to Integrated Marketing Communications: IMC Fundamentals: Defining integrated marketing communications and its role in conveying a consistent message, IMC Process: Understanding the steps involved in creating and implementing an integrated campaign.	
II	Marketing Communication Mix Advertising: Understanding different advertising methods and strategies. Public Relations (PR): Managing public relations efforts and maintaining a positive corporate image. Sales Promotion: Creating and implementing sales promotion strategies to boost sales. Personal Selling: Developing effective personal selling techniques for direct customer interactions.	
III	Creative Strategy and Media Planning: Creative Strategy Development, Copywriting and Art Direction, Media Planning Process, Media Buying and Negotiation	10
IV	Digital Marketing Integration: Understanding the role of digital platforms in integrated marketing communications. Social Media Marketing, E mail Marketing, Content Marketing: AI in Marketing	
V	IMC Planning, IMC Budgeting and Measurement	10

Reference

- Advertising and Promotion: An Integrated Marketing Communications Perspective" by George E. Belch and Michael A. Belch.
- Integrated Marketing Communications: A Holistic Approach" by P. Ramanathan and N. S. Ramesh.
- Integrated Marketing Communication: Text and Cases" by K. Sreejesh and Anusree Sreedharan
- Marketing Communications: Brands, Experiences and Participation" by Chris Fill and Sarah Turnbull

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48

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Faculty of Management

Bachelor of Business Administration (B.B.A) B.B.A. IV Year Honours Group C- Finance

Subject- Project Financing and Management Paper- DSE I

Course Outcomes

CO. No.	Course Outcomes	Cognitive Level
CO 1	Learn how to manage the flow of project information during the various phases.	A
CO 2	Be able to manage the various types and sources of risk that are the primary responsibility of the project supervisor.	A,S
CO 3	Understand the role of planning and scheduling project.	U
CO 4	Development of indicators for monitoring and evaluation of selected project	K

Credit and Marking Scheme

	Cradita	Ma	rks	Total Marks	
	Credits	Internal External		Total Marks	
Theory	6	40	60	100	

	Marks				
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Theory	3 Internal Exams of 20 Marks	1 External Exams			
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Content of the Course

Theory

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Total No. of Lectures: 60 Hrs. Maximum Marks: 60

Units	Topics	No. of Lectures
I	Capital Investment: Importance, Difficulties and Types. Phases of Capital	10
	Budgeting - Levels of Decision Making, Generation of ideas – Monitoring, the	
	environment - regulatory framework or projects -corporate appraisal - preliminary	
	screening - project rating index	
II	Types and Measure of Risk - Simple estimation of risk -Sensitivity Analysis,	10
	Scenario Analysis, Break Even Analysis and Decision Tree Analysis. Managing	
	Risk, Selection of Project under Risk. Rationale for Social Cost Benefit	
	Analysis (SCBA) – UNIDO Approach to SCBA. Multiple Projects and	
	Constraints - Methods of Ranking	
III	Project Financing in India -Means of Finance - Norms and Policies of Financial	10
	Institutions - SEBI Guidelines - Sample Financing plans - structure of Financial	
	Institutions in India - Schemes of assistance - term Loans procedures - Project	
	Appraisal by Financial Institutions.	
IV	Project Management -Forms of Project Organization - Project Planning, Project	10
	Control, Human aspects of project Management - Prerequisites for successful	
	Project Implementation. Network techniques for Project Management -	
	Development of Project Network - Time Estimation - Determination of critical	
	path - PERT and CPM models (Basic Concepts).	
V	Case Study based on Project Management	10

Reference

- Prasanna Chandra (2011). Project Preparation Appraisal Budgeting and Implementation (7th ed.). New Delhi. Tata McGraw Hill.
- Machiraju, H.R. (2009). Introduction to Project Finance, New Delhi. Vikas Publishing House.
- Narendra Singh (2009). Problems and Solutions in Project Management and Control. New Delhi. Himalaya Publishing House.
- Rao. P.C.K (2009). Project Management and control. New Delhi. Sultan Chand & Sons.

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Faculty of Management

Bachelor of Business Administration (B.B.A)
B.B.A. Year Honours
Group C- Finance
Subject- Investment in Stock Market
Paper-DSE II

Course Outcomes

CO. No.	Course Outcomes	Cognitive Level
CO 1	To Understand the various aspects of Investment in India	A
CO 2	To understand the overall functions and operations of Indian Stock Market.	A,S
CO 3	To comprehend the applications securities market.	U
CO 4	To Understand the various dimensions and operations of Mutual Funds	K

Credit and Marking Scheme

Credits		Marks		Total Marks
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Theory	6	40	60	100

	Marks			
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Theory

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Total No. of Lectures: 60 Hrs. Maximum Marks: 60

Units	Topics	No. of Lectures
I	Basics of Investing, Basics of Investment & Investment Environment, Avenues of	10
	Investment- Equity Shares, Preference Shares, Bonds & Debentures, Indian	
	Security Market and Derivative Market.	
II	Indian Stock Market Participants: Stock Broker, Investor, Depositories, Clearing House, Stock Exchanges. Role of stock exchange, Stock exchanges in India- BSE, NSE and MCX (Introduction). Role of SEBI	
III	Security Market Indices: Nifty, Sensex and Sectoral indices, Sources of financial information. Trading in securities: Demat trading, types of orders, using brokerage and analyst recommendations.	
IV	Investing in Mutual Funds Concept and background on Mutual Funds: Advantages, Disadvantages of investing in Mutual Funds, Types of Mutual funds- Open ended, close ended, equity, debt, hybrid, index funds and money market funds. <i>Performance Analysis (Equity and mutual funds)</i> . Factors affecting choice of mutual funds. CRISIL mutual fund ranking and its usage.	
V	Technical Analysis, Basics concepts and Application, Calculation and use of Net Asset Value. Do's & Don'ts of investing in markets.	10

Reference

- Chandra, P. (2017). Investment Analysis and Portfolio Management. New Delhi: Tata McGraw Hill Education.
- Kevin, S. (2015). Security Analysis and Portfolio Management. Delhi: PHI Learning.
- Ranganatham, M., & Madhumathi, R. (2012). Security Analysis and Portfolio Management. Uttar Pradesh: Pearson (India) Education.
- Pandian, P. (2012). Security Analysis and Portfolio Management. New Delhi: Vikas Publishing House.

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